

Syllabus for English 150 – Eureka Campus		
Semester & Year	Summer 2017	
Course ID and Section #	English 150 E4091	
Instructor's Name	Deborah Dixon	
Class Day/Time	Monday, Tuesday, Wednesday, Thursday 9:00 to 10:30 am	
Class Location	SS109	
Writing Center Day/Time	Tuesday and Thursday 10:45 to 12:15	
Writing Center Location	LRC 102	
Number of Credits/Units	3.5	
Contact Information	<i>Office location</i>	N/A
	<i>Office hours</i>	N/A
	<i>Phone number</i>	N/A
	<i>Email address</i>	deborah-dixon@redwoods.edu
Textbook Information	<i>Title & Edition</i>	<i>Money</i>
	<i>Author</i>	Kenneth M. Gillam
	<i>ISBN</i>	9-781-59871-480-7
Course Description		
<p>A course in the development of college-level reading, writing, and critical thinking skills, emphasizing basic argumentation. Students analyze ideas and structure in assigned readings and compose essays supporting arguable thesis statements. The lab component of the course is scheduled in the Writing Center, where students receive individualized instruction in critical reading, in the conventions of standard written English, and in all stages of the writing process. A course in the development of college-level reading, writing, and critical thinking skills, emphasizing basic argumentation. Students analyze ideas and structure in assigned readings and compose essays supporting arguable thesis statements. The lab component of the course is scheduled in the Writing Center, where students receive individualized instruction in critical reading, in the conventions of standard written English, and in all stages of the writing process.</p>		
Student Learning Outcomes		
<ol style="list-style-type: none"> 1. Develop an effective, thesis-driven argument appropriate to an academic audience. 2. Critically read and respond to argumentative texts. 3. In a multi-stage process, incorporate feedback (from instructors and peers) in essay planning and drafting. 4. Apply basic grammar and punctuation rules, particularly those that address sentence boundaries. 		
Special Accommodations		
<p>College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS at 707-476-4280.</p>		

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Academic Support

Academic support is available at [Counseling and Advising](#) and includes academic advising and educational planning, [Academic Support Center](#) for tutoring and proctored tests, and [Extended Opportunity Programs & Services](#), for eligible students, with advising, assistance, tutoring, and more.

Academic Honesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at:

www.redwoods.edu/district/board/new/chapter5/documents/AP5500StudentConductCodeandDisciplinaryProceduresrev1.pdf Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

Disruptive Classroom Behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process a disruptive student may be temporarily removed from class. In addition, he or she may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website at:

www.redwoods.edu/district/board/new/chapter5/documents/AP5500StudentConductCodeandDisciplinaryProceduresrev1.pdf

Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the college catalog and on the College of the Redwoods website.

Emergency Procedures for the Eureka campus:

Please review the campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). The Eureka **campus emergency map** is available at: (http://www.redwoods.edu/Eureka/campus-maps/EurekaMap_emergency.pdf). For more information on Public Safety, go to <http://redwoods.edu/safety/>. In an emergency that requires an evacuation of the building:

- Be aware of all marked exits from your area and building.
- Once outside, move to the nearest evacuation point outside your building:
- Keep streets and walkways clear for emergency vehicles and personnel.
- Do not leave campus, unless it has been deemed safe by the Incident Commander or campus authorities. (CR's lower parking lot and Tompkins Hill Rd are within the Tsunami Zone.)

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RAVE – College of the Redwoods has implemented an emergency alert system. In the event of an emergency on campus you can receive an alert through your personal email and/or phones at your home, office, and cell. Registration is necessary in order to receive emergency alerts. Please go to <https://www.GetRave.com/login/Redwoods> and use the “Register” button on the top right portion of the registration page to create an account. During the registration process you can elect to add additional information, such as office phone, home phone, cell phone, and personal email. Please use your CR email address as your primary Registration Email. Your CR email address ends with “redwoods.edu.” Please contact Public Safety at 707-476-4112 or security@redwoods.edu if you have any questions.

College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

Welcome to English 150.

Class Policies

The English Department Attendance Policy: Attendance is mandatory. Since regular attendance is a critical factor in student success, students at the College of the Redwoods are expected to attend all sessions of each class in which they are enrolled. Census is June 27. If you are not actively participating (attending both class meetings and the writing center hours, turning in assignments) in the class as of that date, you will be dropped. If you are still enrolled after the census, you must continue to attend regularly. Students may not miss more than two weeks of class. For instance, our class meets four days a week; therefore, any more than eight absences for the semester would be considered “excessive.” If a student exceeds the limit on absences before Week 5 of the semester, an instructor will notify the student that he or she has been dropped. After that date, excessive absences will likely result in failure. The last date to withdraw from a class is July 24. Also please note, English 150 may only be repeated 3 times. Both failure and withdrawal count as attempts. If you are not here, you cannot learn. If you are absent, you are still responsible for all work that is assigned (check the syllabus). If you are absent on the day an assignment is due, the assignment is considered late. If you are absent on the day the late work is due, then it will not be accepted. I do not accept electronic submissions. **You must hand in a print copy of all work.**

Canvas: Supplemental materials, information, handouts, are posted on Canvas. Access Canvas by logging in with the first part of your CR email address [BBaggins111] and your birthday [01141981]. This class, and all English classes, use the MLA format for papers. A template for this format is available on Canvas. Download this template and use it for all papers and homework. Please read all announcements and emails from me in a timely manner. Failure to read the messages is not an excuse for not knowing about or fulfilling requirements.

Reading Homework: Read the assignments in a timely and thorough manner. Do the assigned homework in a timely and thoughtful manner to optimize your learning process. All Reading Responses must be at least one page, 250 words, typed double-spaced in the MLA format. In class writings may be handwritten. Late homework must be turned in within one week. After that I will no longer accept it. If you wish to

revise homework for a better grade, the revision (along with the original graded assignment) must be turned in within a week of the original due date. Please refer to the schedule regularly. Failure to read the schedule is not an excuse for late work. All homework must be typed, double-spaced in the MLA format, in Times Roman 12 font, printed on one side of the page only. Homework that is not in a suitable format will not be accepted.

Essays: Essays must address all parts of the essay assignment, including the prompt, the format, and the minimum page requirements. Essays which do not fulfill the minimum page requirement will not receive full credit. All essays must be typed, double-spaced in the MLA format, in Times Roman 12 font, printed on one side of the page only. Essays that are not in a suitable format will not be accepted. There is a template set up in the MLA format available for download on Canvas. Students must have a writing conference on each essay. You must attach the completed and signed conference form to your final essay. If you do not complete the writing conference requirement, your paper will not be accepted. Failure to plan ahead is not an excuse for not getting a conference. If your paper is late because you did not get your conference in a timely manner, it is your responsibility. All essays must be submitted to turnitin.com. Essays written for English 150 should not include more than 20% source material. Essays that are more than 40% source material will not be accepted. If you do not submit your paper to turnitin, it will not be accepted. If you do not fulfill this requirement, your paper is late. You have one week to turn in a late paper. After that, it will not be accepted. You may revise your paper after getting my approval. If you decide to revise, you must have a plan for revision. You must complete the revision within two weeks of the original due date. Attach the original graded paper to the revision.

Academic Decorum: Be early or on time for class. Come prepared. Take care of personal needs before class. Leaving and reentering the classroom is disruptive, distracting, and disrespectful to others. Please do not walk in front of me when I am talking. If you absolutely must leave briefly, wait until there is an appropriate, non-disruptive moment. If, for a legitimate reason, you must leave class early, you **MUST** discuss this with me **BEFORE** class. It is not okay simply to get up and leave the class room. **No eating in the classroom.** Inappropriate language, cursing, racial, ethnic, sexist, or heterosexist epithets will not be tolerated. No talking is permitted during exams or quizzes. **Turn off and put away your cell phones.** Do not answer your phone or text in class. Do not leave class in order to answer your phone or text. This is inappropriate behavior. Any type of disruption of the class and the learning process is not permitted. It is against CR policy for unenrolled people to sit in on classes. Please do not bring guests to class. Ask your friends or family to wait for you outside. Please don't put me in the awkward position of asking people to leave. Thank you for your cooperation on this.

Academic Honesty: Students are expected to observe the school policy on cheating and plagiarism. Plagiarism is the act of claiming another writer's work or ideas as your own. Whenever you borrow an idea or a sentence from someone else, you must acknowledge the source. Not properly acknowledging a source is a serious breach of academic conduct. Any student who submits as his or her own work the words or ideas of another writer will fail the assignment and possibly the course. Students are responsible for uploading the formal essays to Turnitin—you submit your paper through Canvas. Go to the Assignment and scroll down to find the upload button. You can do this in the Writing Center or anywhere you have access to the Internet. Essays which contain undocumented source material will receive an F.

Using Sources in English 150: Please do not use internet sources for your papers in this class, unless I specifically suggest you do so. If I do suggest it, I will tell you how to do it correctly. In English 150, we want to rely on our own thinking, observations, and experiences. When you progress into English 1A you will receive in depth instruction on research and using sources appropriately. Remember that turnitin will

show me any sources you have used. If you commit plagiarism or use a flawed source, it will affect your grade.

Tools for Success Bring notebook, notebook paper, textbook, pen/pencil, and highlighter pens to each class. Download and print the needed materials from Canvas for classroom use. I will not bring extra copies. Be on time. Refer to the syllabus regularly so that you always have the appropriate materials and completed assignments.

Notebooks: Keep your work organized and filed so that you can find your assignments easily. Keep the Syllabus in the front of your notebook and refer to it daily so that you know what assignments are due. The Canvas calendar will have the most up-to-date information on assignments and due dates. Using a three-ring binder and keeping all work filed in your notebook will help keep you organized and facilitate your learning. Complete all assignments in a timely manner to ensure an effective learning experience. Keep all graded work until you receive your final grade. Check your grades on Canvas regularly. Missing or late assignments will be recorded as 0. If you find an error in your grades, bring me the graded assignment as soon as possible so that I can make the correction.

Writing: Start writing assignments immediately, giving yourself plenty of time to complete the entire writing process. Do each part of the assignment when it is due. Seek help when you need it.

Writing Center: Complete your hours in the Writing Center weekly (average of 3 per week). You must receive conferences on thesis, outlines, drafts, and revisions. You will have an opportunity to meet with me one-on-one in order to receive help and clarifications on assignments. Use these hours as well to complete your homework. You can, of course, have multiple conferences on any paper or other assignment. We will be reviewing punctuation in class. If you need extra help, please review the appropriate pages in *Practical Mechanics*, a workbook available at the desk.

Grading: Formal essays will be graded according to the Rubric for English 150 Essays. Keep track of your progress.

Grading Criteria

Paragraph	_____ 5%
Argument #1	_____ 10%
Argument #2	_____ 10%
Argument #3	_____ 15%
Summative Essay	_____ 20%
Punctuation	_____ 10%
Reading Assignments	_____ 20%
Writing from Sources and Argument Exercises	_____ 10%
TOTAL	_____ 100%

NOTE: The syllabus is a contract between instructor and student. Make sure you understand all of the class policies. If you choose to remain in this class, you are agreeing to abide by the class policies as outlined above.

Texts and Materials

- *Money*, Edited by Kenneth M. Gillam
- Notebook paper and pen/pencil.
- Highlighters—at least 2 colors, a set of four is even better

Proposed Schedule

Assignments, in class exercises, and dates are subject to change.

Homework: do before class

June

- 19 Course introduction. Critical Thinking and Close Reading.
- 20 *Complete Fact & Opinion exercises. Read Money, Introduction (1-6).* In class: Bring text. Subjects and Verbs. Writing the Argumentative paragraph.

Writing Center: Log on to Canvas and review site. F/O exercise. Write paragraph.
- 21 *Typed paragraph due. Subject/Verb Practice 2.* In class: More Subject and Verb. Paragraph analysis. What is Argument? Making Claims
- 22 *Complete Argument exercises. Complete Subject/Verb Practice 4. Read “Billionaire” (9-10) and respond to prompt in Assignments.*
In class: Subject/verb. Begin Essay #1.

Writing Center: Subject/Verbs. Work on prewriting.

WEEK TWO

- 26 *Practice S/V #6. Completed Prewriting due.*
In class: Subject/verb. Thesis and Planning.
- 27 *Outline due.*
Census. In class: Practice Quiz on S/V. Writing Introduction & Conclusion

Writing Center: Conference on Thesis and outline. Work on 4 paragraph essay.
- 28 *Typed 4 paragraph essay due.*
In class: Rough draft Workshop. Quiz #1 on S/V.
- 29 *Work on revised draft.* In class: Introduction to Phrases and Clauses. Using Quotations.

Writing Center: Revised draft conference. Complete IQ #1. PH/C 2.

WEEK THREE

July

3 *Essay #1 due. Read “Got” (115-117) and “Gospel of Bling”(45-51) and respond to prompts in Assignments. Phrases and Clauses Practice 2.*
In class: Discuss readings. How to write a summary.

5 *Summary of “Bling” due. Read “Buy Yourself Less Stuff” (19-29) and respond to prompt in Assignments. Integrating Quotations #1. PH/C 4.*
In class: PH/C practice. Topics Essay #2.

6 *PH/C practice 6.* In class: PH/C review. Prewriting on Essay #2.

Writing Center: Work on Prewriting. Work on IQ #2

WEEK FOUR

10 *IQ #2. Completed prewriting due.*
In class: Practice Quiz on PH/C. Planning.

11 *Complete planning.* In class: Outline and counterclaim and refutation. Quiz 2 on PH/C.

Writing Center: Conference on outline. Start drafting the essay.

12 *Work on rough draft.*
In class: Introduction to Punctuation Patterns. Introduction to Paraphrasing. Pick-a-Passage.

13 *Read “Why Teachers Make So Little?” (41-43) and “Burning Down the House” (53-55). Choose one of the essays and write a 250 -300 word summary.*
In class: Punctuation Patterns practice. Review readings.

Writing Center: Conferencing on Rough Draft Essay #2.

WEEK FIVE

17 *Essay #2 due. Read “A Dollar of Her Own” (109-113) and “Money: A Memoir” (31-39) and respond to prompts in Assignments. Pick-a- Passage 1.*
In class: Punctuation Patterns practice Review readings. Writing the Argumentative Response (template #1).

18 *Read “You are not a Gadget” (125-136) and “Serving in Florida” (95-107)) and respond to prompts in Assignments.*
In class: Punctuation Patterns practice. Begin Essay #3.

Writing Center: Complete prewriting.

- 19 *Pick-a-Passage 2.*
In class: Punctuation Patterns practice. Thesis and Planning
- 20 *Work on planning.*
In class: Punctuation Patterns Practice Quiz. Counterclaim and refutation
- Writing Center: Conference on outline. Writing draft.

WEEK SIX

- 24 *Work on essay #3.*
Last Day to Withdraw. In class: In class reading of “Being Poor” (89-93). Writing a response. Quiz # 3 on Punctuation Patterns.
- 25 *Pick-a-Passage 3. Read “Economic Bill of Rights” (17-18) and “Household Wealth Inequality in the US” (69-77) and respond to prompts in Assignments.*
In class: Introduction to Fragments. Review readings.

Writing Center: Rough draft conferencing.

- 26 *Essay #3 due. Read “Of the 1%, By the 1%, For the 1%” (79-84)) and respond to prompt in Assignments. Fragments practice 3.* In class: Prewriting for Summative Essay.
- 27 *Read “What is the Economy for, Anyway?” (handout) and answer the 5 questions that follow.*
In class: Introduction to Run-ons and Comma Splices. Group work on reading assignment. Summative Essay assigned. Prewriting for Summative Essay.

Writing Center: Work on Prewriting.

WEEK SEVEN

- 31 *Run-on practice 3. Work on Prewriting*
In class: Practice Quiz on Fragments and Run-ons Begin Summative Essay—planning.

August

- 1 *Thesis and Planning.* In class: Fragments and Run-ons Quiz #4. Outline.
- 2 *Pick-a-Passage 4. First Draft due.*
In Class: Introduction to Comma Rules. Conferencing thesis.

Writing Center: Work on essay.

- 3 *Work on essay.* In class: Comma practice. Conferencing on outlines.

Writing Center: Conferencing on Summative Essay.

WEEK EIGHT

7 *Work on essay.* In class: Comma practice. Conferencing on first drafts.

8 *Work on essay.* In class: Comma practice. Title workshop.

Writing Center: Conferencing on revised drafts.

9 *Work on essay.* In class: Peer review and editing.
Practice Quiz on Commas.

10 **Summative Essay due and Quiz 5 on Commas.**

Writing Center: ?

NOTE: The instructor reserves the right to make changes to the schedule.